

**Selectmen Meeting  
Minutes  
September 4, 2019**

Chairman Connolly, Selectman Boisoneau, Selectman Devault, Selectman Dziokonski, and Selectman Kerrigan were in attendance. Attendee was Town Administrator Ward. Chairman Connolly opened the meeting at 7:01PM. He asked for a moment of silence for Mr. Charles Moran who served on the Housing Authority, Ms. Eleanor Philbin who was a former Clinton High School teacher and Mr. John Kittredge Sr. father of Town Treasurer and all the families grieving at this time in town, there have been some recent tragic accidents in town.

**Public Comment**

There was none.

**Review of Minutes**

The board received minutes from August 21, 2019 Selectmen's meeting for review and approval. Selectman Kerrigan made a motion to approve minutes as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

**Change of Manager – Clinton Lodge of Elks 1306**

**Ryan Rouillard, Proposed Manager of Record for License**

Chairman Connolly opened hearing for review of the application received from the Lodge of Elks for a Change of Manager request. He explained Ryan Rouillard is the proposed manager of record for the license. Selectman Kerrigan made a motion to approve the application as received and the appointment of Ryan Rouillard as the Manager of Record for the Clinton Lodge of Elks #1306. Selectman Dziokonski seconded the motion. The vote was unanimous.

**Goals & Objectives Discussion**

Chairman Connolly explained each member has submitted a list and he asked for each member to review their list.

Selectman Dziokonski reviewed his list is simple, it includes maintenance and snow removal of sidewalks surrounding town buildings or property, increase participation of town meeting making town warrant and budget available earlier, consider moving meeting to a Saturday and offering babysitting services.

Selectman Kerrigan reviewed the list he compiled, he agreed with the sidewalk snow removal and town meeting recommendations made by Selectman Dziokonski. He also would like to work on moving forward on cannabis process regarding the negotiations of

host agreements and the reporting requirements by the town on where the funding has been used. This will introduce another level of accounting for the town. He reviewed he was approached by a planning board member on consideration of the application process. It was suggested the Planning Board review at the same time so if they have concerns, they can be addressed. He suggested perhaps a public hearing should be hosted to allow for public comment as well. He would like to continue working on the Advanced Life Support of the Fire Department, he is aware the study was completed and he would like to continue discussions. Last budget season there were discussion of an Assistant Town Administrator, he like to continue discussion and review the next steps with Personnel Board.

Selectman Boissoneau explained his focus is on the abandoned or tax title properties in the community. He has had discussions on scheduling a meeting next week with the committee to review properties under town ownership and develop a plan for them.

Chairman Connolly explained he is supportive of all that is being discussed and is aware some are being worked on by sub committees. He explained his goals include the development of a policy regarding liquor licenses, and the review of licenses that are of nonuse and how to handle them. He would also like to follow in the steps of the community of Hudson and approach the state legislatures for additional license for the town, this will work towards economic development in town. He explained the Government Affairs subcommittee can work on the review of the authority of the boards in town to determine which are authorized for policy making including a review of membership and appointing authority.

Selectman Devault explained he would like to see a review of the town owned properties, like at the corner of High Street and the former Supernauts property to determine the best use. He would like to have the Personnel Board institute the employee evaluation process. This would include establishing an evaluation of the Town Administrator similar to the Superintendent of Schools, this can be done with the new HR Director. Have the Facilities Director complete an inventory of town properties to compile a Master Plan to maximize the space available. Work with the DPW on graffiti on town property like street signs and buildings. Work with the Facility Director of disposition of unused property, there is a surplus of unused property at schools and town offices. He would like to see the parking on High Street improved, he is aware of the restorations proposed he would like to see the hiring of a part time ticket agent to issue violation notices. Also utilize existing parking areas available around the downtown, making sure the paths are cleared and well highlighted to make patrons aware of parking.

Chairman Connolly asked Town Administrator Ward to compile these goals and objectives for the next meeting for the boards review and approval.

## **Administrative Business**

### Late Night Closings

Chairman Connolly reviewed the following establishments are requesting late night closings for Saturdays in the month of September 2019: Clinton Turn Verein, Crystal Café, Tee's Liberty Tavern, Ringside Café, Spruce Street Tavern, The Simple Man Saloon and Polish American Veterans. Selectman Kerrigan made a motion to approve the requests as presented with any additional requests be sent for Police Chiefs review and approval. Selectman Dziokonski seconded the motion. The vote was unanimous.

### One Day License Clinton Turn Verein

Chairman Connolly explained the board received a request from Clinton Turn Verein to host a One Day Permit for the pavilion in conjunction with upcoming events and the Olde Home Day. Selectman Kerrigan made a motion to approve the request for One Day Permit as presented for events to be used at pavilion & Olde Home Day. Selectman Devault seconded the motion. The vote was unanimous.

### One Day License VFW Clambake

Chairman Connolly explained the board received a request from Clinton VFW to host a One Day Permit for the annual Clambake. Selectman Dziokonski made a motion to approve the request for One Day Permit as presented for annual event. Selectman Kerrigan seconded the motion. The vote was unanimous.

### One Day License Break Away Billiards

Chairman Connolly explained the board received a request from Break Away Billiard for a One Day All Alcohol to host the Annual fundraiser on October 19, 2019. Selectman Kerrigan made a motion to approve the request for One Day Permit as presented. Selectman Devault seconded the motion. The vote was unanimous.

## **Old & New Business**

### *WRTA Contract*

Chairman Connolly explained the board received the WRTA annual agreement to provide senior van service through the Council on Aging. Selectman Kerrigan asked if the Senior Director had signed off on this. Administrator Ward explained the board reviews the contract and renews, the town funds services and get reimbursed the \$47,041.00. The vans are provided and the town covers the insurance and employees the drivers. Administrator Ward explained he met with the WRTA Director Mr. Dennis Lipka who explained they are working on developing an expansion of services to communities that are high users. The goal is to try to provide service with the vans to locations the riders can get connecting services to the WRTA or the Leominster or Marlboro systems. At this time the WRTA is compiling data to determine the needs and expansion areas.

Selectman Kerrigan made a motion to approve the contract renewal and have the Chairman sign the new agreement. Selectman Devault seconded the motion. The vote was unanimous.

#### *Constitution Week Proclamation*

Chairman Connolly reviewed the board received a request from the Daughters of the American Revolution for the board to adopt a proclamation commemorating the Constitution Week for display at the Bigelow Public Library and Clinton High School. Selectman Dziokonski made a motion to approve the request as presented. Selectman Devault seconded the motion. The vote was unanimous.

#### Committee Reports

##### *Cable Television Committee*

Selectman Kerrigan explained there was suppose to be a cable meeting this evening but it will be held next week.

##### *Government Affairs Committee*

Chairman Connolly reviewed there will be a meeting held on Tuesday, September 10, at 4:00PM.

#### **Old & New Business Continued**

##### *HR Director Hiring Update*

Selectman Devault asked for an update from Administrator Ward regarding the HR Director position, had he reached out to the candidate and the Personnel Board. Administrator Ward reviewed he has spoken with the candidate and the Personnel Board has a meeting scheduled for Monday September 9<sup>th</sup> this is on the agenda.

##### *Ghost & Goblins Race*

Selectman Devault reviewed the FIRST Robotics team will be taking over the Ghost & Goblins Race to be held in a few weeks, he will be working with them, he asked for this to be part of the next meeting agenda for review and approval.

Selectman Kerrigan made a motion to adjourn the meeting at 7:45PM. Selectman Devault seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero

Executive Assistant Clinton Board of Selectmen & Town Administrator